**Train the trainers workshop**

1. With what type of institution are you currently principally affiliated?

|  |
| --- |
| Data provider/archive |
| Library |
| Higher education institution (university, university of applied sciences) |
| Public administration |
| Private sector |
| Other:  (please specify) |

1. What is your current principal activity?

|  |
| --- |
| Support staff |
| Librarian |
| Student |
| Teaching or research assistant |
| Doctoral student |
| Lecturer/post doc |
| Professor |
| Researcher |
| Other:  (please specify) |

**General questions about the workshop**

1. What is your overall evaluation of the workshop?

|  |
| --- |
| Very poor |
| Poor |
| Fair |
| Good |
| Very good |

1. How would you assess the contents of the following chapters of the online module?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Chapter 1: Plan RDM | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Very poor Very good |
| Chapter 2: Organise & Document data | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Very poor Very good |
| Chapter 3: Process data | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Very poor Very good |
| Chapter 4: Store data | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Very poor Very good |
| Chapter 5: Protect data | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Very poor Very good |
| Chapter 6: Archive & Publish data | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Very poor Very good |
| Chapter 7: Discover | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Very poor Very good |

1. To what extent do you agree with the following items? (Please circle the appropriate number on the scale)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| The materials provided by CESSDA for training are appropriate (documents, powerpoint presentation…) | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |   Strongly disagree Strongly agree |
| The pace of the workshop was appropriate | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |   Strongly disagree Strongly agree |
| The length of the workshop was appropriate | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |   Strongly disagree Strongly agree |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| The instructor(s) was/were knowledgeable | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |   Strongly disagree Strongly agree |
| I will be able to use what I learned to provide trainings within my institution | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |   Strongly disagree Strongly agree |

1. At the end of the workshop, do you feel you know:

|  |  |
| --- | --- |
| Which tools to use for data management | Yes  No |
| Where to find information in the module | Yes  No |
| The arguments and considerations to make data open | Yes  No |

**Questions on data management training**

1. Have you so far been involved in the training of data management topics?

|  |
| --- |
| Yes  No 🡪 go to question 8 |

1. Before taking the workshop, how comfortable were you to teach the following topics? (Please circle the appropriate number on the scale)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Data management planning | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable | Not applicable |
| Organisation and documentation | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable | Not applicable |
| Data processing | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable | Not applicable |
| Data storage | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable | Not applicable |
| Data protection | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable | Not applicable |
| Archiving and publishing | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable | Not applicable |
| Discover | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable | Not applicable |

1. After taking the workshop how comfortable, do you feel to teach the following topics? (Please circle the appropriate number on the scale)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Data management planning | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable |
| Organization and documentation | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |       Not comfortable Very comfortable |
| Data processing | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable |
| Data storage | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable |
| Data protection | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable |
| Archiving and publishing | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable |
| Discover | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 1 | 2 | 3 | 4 | 5 |     Not comfortable Very comfortable |

1. How do you plan to use the Data Management Expert Guide as part of your future workshops? (Please tick the relevant statements, several answers possible)

|  |  |
| --- | --- |
| I plan to use the training materials provided by CESSDA |  |
| I plan to give participants clear assignments based on the online module (pré-requistes, homework) |  |
| I plan to encourage participants to consult the RDM Expert Tour guide (useful resource) |  |
| I have no plans yet |  |

**Suggestions and Comments**

1. Do you have any suggestions how the Data Management Expert Guide could be improved (content, structure or organization)?

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1. It is important for us to keep improving the Data Management Expert Guide. We are seeking to speak to a few people to further discuss data management training needs and the online tool.

If you would be willing to take part in a short (10-15 minutes) phone interview, please enter your e-mail address below.

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**THANK YOU VERY MUCH!**